WEMBLEY SAILING CLUB

Chief Instructor

Part-time | Zero-hours contract | Starting January/February 2027

The role

We are looking for a Chief Instructor to take over the running of our sailing and powerboating programme. You will lead the instructor team and be responsible for how the centre runs day to day. Your main responsibilities will be:

- **Operations:** responsible for the day-to-day running of a busy RYA-affiliated training centre, covering both sailing and powerboating. This includes delivery of the RYA adult and youth schemes, racing training, and RYA Powerboat Level 1, Level 2 and Safety Boat courses
- **Staffing:** organising staffing and rotas, recruiting new instructors, and training and managing the instructor team
- **Holiday weeks:** acting as duty warden and leading the running of the holiday weeks.
- **Fleet:** responsible for the ongoing maintenance of the fleet, including Picos, Toppers, Quests, Lasers and RS200s and all powerboats.
- **Administration:** planning courses, managing the booking system, and handling email enquiries.
- **Planning and compliance:** contributing to financial planning alongside the Centre Principal, and to the centre's operating procedures and risk assessments
- **Additional responsibilities will be outlined during interviews.**

Hours and commitment

This is a part-time role on a zero-hours contract, but it carries clear expectations:

- **All weeks of the school holidays**
- **A minimum of 2 days per week** during the rest of the year, especially Sundays

About you

- **Essential:** a minimum of 1 year (1 season) as a Senior Dinghy Instructor
- **Preferred:** 2 years as a Senior Dinghy Instructor, plus experience as a Powerboat Instructor and Race coach.

How to apply

Please email your CV and a cover letter to henry@wembleysailingclub.co.uk & clem@wembleysailingclub.co.uk Please also provide at least one reference. Any questions can be sent to the same addresses.

Applications are considered on a rolling basis. The process is an initial application, followed by an interview with the Centre Principal and the current Chief Instructor.

Wembley Sailing Club
October 2026